

# Establishment of Internal Quality Assurance Cell (IQAC)

Composition of IQAC of the University is as follows

Date: 22-12-18

S. No.	Category	Name & Designation	Position in IQAC
1.	Head of the Institution	<b>Prof. P.N. Dogra (President)</b>	<b>Chairman</b>
2.	<b>Sr. Administrative Officer</b>	Dr. B.R. Meena (Pro-President)	Member
3.		Dr. Prem Singh (Registrar)	Member
4.		Prof. (Dr.) Manjula Bhargava (Provost)	Member
5.		Prof. (Dr.) Chaman Ram Verma (Dean)	Member
6.		Prof. (Dr.) U. K. Gupta (DSW)	
7.		Mr. Atul Bansal (Finance Officer)	Member
8.		Mr. Kailash Jat (Deputy Registrar)	Member
9.		Prof. (Dr.) Sneh (Controller of Examination)	Member
10.		Dr. Rajeev Vashistha (Chief Librarian)	Member
11.		Dr. R.S. Verma (Proctor)	Member
12.		Mr. Ashish Mathur (Training & Placement Officer)	Member
13.		<b>Senior Teachers</b>	Prof. (Dr.) K.P. Singh
14.	Prof. (Dr.) R.C. Gupta		Member
15.	Prof. (Dr.) S.S. Chowhan		Member
16.	Prof. Ashish Kumar Sharma		Member
17.	Brig. Kamlesh Singh		Member
18.	Prof. U.S. Mirdha		Member
19.	Prof. (Dr.) Y.K. Mathur		Member
20.	Dr. Sandeep Tripathi		Member
21.	Dr. Dushyant S. Chauhan		Member
22.	Mr. Rajeev P. Kumar		Member
23.	Member from Management	Dr. Eshan Sharma (Director)	Member
23.	Nominee of the Local Society, Students and Alumni	Mr. Rajaram Harsana (Local Person)	Member
		Mr. Lalit Narayan Pathak (Student)	Member
		Dr. Swarn Lata	Member
24.	Employers / Industrialists / Stakeholders	Mr. Rajeev Singh	Member
		Mr. Suman Nandi	Member
		Mr. Chandra P. Simaya	Member
25.		Dr. Pankaj Singh Director, Nims University Rajasthan, Jaipur	Director IQAC
26.		Prof. (Dr.) Sunil Sharma	Co-ordinator IQAC



## **OBJECTIVES OF IQAC:**

- To devise and implement measures for maintenance of standards in academic and administrative performance of the university.
- To institutionalized best practices in all divisions / departments / directorates of the university
- To recommend and implement quality sustenance mechanism towards holistic development of the university.

## **FUNCTIONS OF IQAC:**

1. Development of quality benchmarks/parameters for various academic and administrative activities of the institute and implement them to improve quality of education imparted by the institute.
2. Facilitate creation of learner-centric environment inclusive quality education through integration of ICT and participatory teaching and learning process.
3. To collect feedback from students, parents and other stakeholders on curriculums offered, teaching, examination and other quality related institutional processes and analyze them to suggest measures to improve the quality of education imparted to the students.
4. To collect Self Appraisal Reports (SAR) from teaching faculty, analyze them and suggest measures/actions to be taken to improve the quality of education.
5. Documentation of the various programmes/activities undertaken by the institute for quality improvement.
6. Dissemination of information of the various quality parameters of higher education.
7. Organization of inter and intra institutional workshops, conferences, seminars on quality related themes and promotion of quality circles.
8. Acting as a nodal agency for coordination of quality related activities, including adoption and dissemination of good practices.
9. Development and maintenance of Institutional database for the purpose of maintaining/enhancing the institutional quality.
10. Development of Quality Culture in the institute.
11. Preparation of Annual Quality Assurance Report (AQAR) of the institute based on the quality parameters/assessment criteria developed by the relevant quality assurance agency like NAAC, NBA, NIRF, NABL, ISO etc.
12. Bi-annual development of Quality Radars (QRs) and Ranking of Integral Units of the institute based on AQAR.

## **IQAC OFFICE**

1. There shall be separate section in the office of the Registrar/Dean/ Principal to undertake activities and monitoring of IQAC activities under the control of Registrar.



2. Institutional IQAC shall submit six-monthly reports of their activities to Hon'blePresident.
3. The members of IQAC shall meet Quarterly to review and monitor the activities of IQAC. The minutes of such meeting shall be maintained by the IQAC and be submitted to Hon'blePresident for his perusal.
4. IQAC office of the University shall submit annual report of the activities of IQAC to the President of the University.

  
CO-ORDINATOR  
IQAC

NIMS UNIVERSITY RAJASTHAN, JAIPUR

**Copy for info and necessary action to :-**

- a) Office of the Chairperson
- b) Office of the President
- c) Office of the Vice-President
- d) Dean Academic affairs & Director Research
- e) Dean/ Director /Principal of all constituent college / Institute
- f) Finance Officer
- g) Additional Registrar
- h) Controller of Examinations
- i) Assistant Registrar Academic
- j) Assistant Registrar Administration
- k) Public Information officer
- l) All IQAC members