



# NIMS UNIVERSITY RAJASTHAN JAIPUR

Established under NIMS UNIVERSITY RAJASTHAN JAIPUR ACT 2008

Recognized under Section 2 (f) of UGC Act, 1956 and by various course regulatory bodies

**FACULTIES:** • Medicine • Dentistry • Engineering • Advanced Engg. • Architecture & Planning • Management • Law • Pharmacy • Nursing • Science & Technology • Humanities • Physiotherapy • Allied Health Sciences • Fashion • Media • Mass Comm. • Hospitality • Aviation • Education • Library Sciences • Physical Education • Films & Television etc. • *multi-specialty 1130- bedded tertiary level Hospital on campus*

## OFFICE OF THE REGISTRAR

Ref: NIMSUR/Reg./Acad./2018/864

Dated: 17.10.2018

### OFFICE ORDER

In the review meeting with Central Academic Committee and Principals of the Colleges by Chairperson on 16.10.2018, it was observed that some of the Principal are not taking MCQ exams of the students at the end of the month. Some of them did not submit the marks sheet of the students in tabulated form to the Academic team. It was decided in the meeting that MCQ examination has to be conducted by the Teacher/Faculty Members at the end of the month and they have to be evaluated within 24 hours and marks obtain by the students to be submitted to the Academic cell.

2. Proceeding has to be drawn while MCQ paper is prepared, evaluated and marks sheet is prepared by the concerned HODs and Principals and to be submitted to the Academic Cell. However, the Internal Assessment by the concerned department and Pre-University examination as per council requirement to be conducted by the Principals and HODs of their respective colleges.
3. It was also decided that practical exam has to be relook and a structured format for structural practical exams has to be prepared by concerned Principal in consultation with the HODs. The concerned Principals and HODs will look into the following:
  - a) How many internal examinations to be conducted in a year and what percentage of marks to be taken into account in the total annual marks assigned to the subject?
  - b) What percentage of Pre-University examination marks to be taken into account out of total assigned marks?
  - c) What percentage of marks under MCQ to be taken into account for internal assessment of the students?
4. A report on above points to be prepared by the respective Principal in consultation with HODs and submit to Central Academic Committee by 22.10.2018. The Central Academic Committee will deliberate on the proposal received from Principals in the presence of COE and take a final decision with the approval of Chairperson.

*Prem Singh*  
17.10.2018  
Registrar

#### Copy to:

1. All Principals/Vice Principals, HODs

#### Copy for information to:-

1. Secretary to Chairperson
2. Sh. Rajeev P. Kumar
3. COE

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